

## THE CITY BRIDGE TRUST COMMITTEE

Wednesday, 12 February 2014

Minutes of the meeting of The City Bridge Trust Committee held at Guildhall, EC2 on Wednesday, 12 February 2014 at 1.45pm

### Present

#### Members:

Deputy Billy Dove (Chairman)  
Jeremy Mayhew (Deputy Chairman)  
Deputy Ken Ayers  
Simon Duckworth  
Stuart Fraser  
Marianne Fredericks  
Alderman Alison Gowman  
Deputy the Revd Stephen Haines  
Vivienne Littlechild  
Edward Lord  
Wendy Mead  
Alderman Matthew Richardson  
Ian Seaton

#### Officers:

Xanthe Couture	- Town Clerk's Department
Steven Reynolds	- Chamberlain's Department
David Farnsworth	- The City Bridge Trust
Jenny Field	- The City Bridge Trust
Ciaran Rafferty	- The City Bridge Trust
Jemma Grieve Combes	- The City Bridge Trust
Tim Wilson	- The City Bridge Trust
Julia Mirkin	- The City Bridge Trust

Representatives from the following organisations, whom the Chairman welcomed to the meeting were also present:

- Jewish Care
- London Funders (Annex 7.i)
- Evelyn Oldfield (Annex 7.d)

#### 1. APOLOGIES

There were no apologies for absence received.

#### 2. MEMBERS' DECLARATIONS UNDER THE CODE OF CONDUCT IN RESPECT OF ITEMS ON THE AGENDA

Ian Seaton declared a non-pecuniary interest in respect of Item 7.a) due to being a Director of the Livery Company Apprenticeship Scheme.

Jemma Grieve Combes and Becky Green of London Funders declared a non-pecuniary interest in respect of Item 7.i) due to being, respectively, a Trustee and an employee of London Funders.

3. **MINUTES**

**RESOLVED** – That the minutes of the last meeting held on 9<sup>th</sup> January 2014 be approved as an accurate record.

4. **OUTSTANDING ITEMS**

The Committee received a report of the Town Clerk that identified items which required further action by officers.

**Social Investment funding**

The Deputy Chairman noted that the update report on City Bridge Trust grantees that could access Social Investment funding had been completed, and the outstanding item could therefore be removed.

**Outstanding Grant Conditions**

A satisfactory 2014 budget had been received for Otakar Music Trust.

**RESOLVED** – That the report be received.

5. **PROGRESS REPORT AND EVENTS**

The Committee considered the regular progress report and events update of the Chief Grants Officer.

**RESOLVED** – That,

- a) the report be received and its contents noted;
- b) the allocation of £300,000 from the grants budget for 2013/14 for delivery of the London Youth Quality Mark Awards scheme; and
- c) the allocation for Strategic Initiatives for 2013/14 be increased to £2.5m.

6. **GRANT APPLICATIONS STATISTICAL REPORT**

The Committee considered a report of the Chief Grants Officer that summarised applications received and action taken under the 2013/14 Working with Londoners and Investing in Londoners grants programmes.

The Chairman noted that in the Summary and paragraph 2.1 of the report should read that 25 applications would be dealt with at today's meeting not 21.

The Committee considered a report of the Chief Grants Officer, which dealt with recommendations relating to applications received on the current grants programme. Members noted that a total of 25 applications would be dealt with at the meeting, of which 4 were Strategic Initiatives, 10 were recommended for

approval and were 13 recommended for rejection. 1 grant was noted as approved under delegated authority.

**RESOLVED** - That,

- a) the report be noted; and
- b) the grant recommendations in the subsequent annexes be considered.

**7. GRANT AND STRATEGIC INITIATIVES RECOMMENDATIONS AND ASSESSMENTS**

The Committee considered a report of the Chief Grants Officer which recommended grants to various organisations.

Members considered each application and the following observations were noted:

Item 7a (National Army Museum) – a Member remarked that the City’s Livery companies should be made aware of the Trust’s funding, should it be awarded.

A Member noted that this was an important initiative to establish full disabled access within the redeveloped NAM, and reflected upon the City’s strong relationship with the military and moved to increase the grant agreed by the Committee to £150,000.

Members discussed whether a further report should come back outlining further details of the NAM’s capital programme funding. Officers noted that the project met the Trust’s grant giving criteria and Members did have the power to amend policy, which was articulated within the Trust’s grant giving policy. In this instance, the policy being the £50,000 limit to grants for accessible buildings under the ‘Working with Londoners – Accessible London’ grants programme.

In respect of the increase to the proposed grant, the Committee moved to a vote which was CARRIED. It was agreed therefore that the National Army Museum would be awarded £150,000.

Item 7c (Eaves Housing For Women) – a Member enquired as to whether grantees could be asked to request a larger grant if it was warranted.

Officers informed Members that the lease agreement on their office had been negotiated and a contract would be in effect from April this year for a three year term. The application had also been previously withdrawn and resubmitted from the stated application date of January 2013 (pg 69).

Following discussion, it was agreed that the grant be increased from £103,000 to £103,500, to be in line with the amount requested of £103,338.

Item 7d (Strategic Initiative: Greening the Economy Conference) – officers remarked that the recommendation sought to approve the budget up to a maximum amount required though venue hire costs could be less than estimated. Members were informed the date of the event was tentatively

scheduled for the 19<sup>th</sup> May 2014. The Deputy Chairman requested that a range of views be presented at the Conference.

Item 7h (Strategic Initiative: Islington Giving) – Members observed that it was not usually the Trust's practice to fund other grant making charities, though this may be an effective way to distribute funds locally. Officers replied that the latest Quinquennial Review altered this policy and there were now programmes utilising the expertise of other grant-making bodies.

Item 7i (London' Funders) – the Chairman noted that as CBT was London's largest grant-making trust, and the most significant funder to this important organisation, it was appropriate that the revised sum be recommended.

Item 7j (Voluntary Action Westminster) – in response to a query from Members to provide further details on the organisation's deficit, officers advised the organisation was now in a better position and had made budget reductions. It was agreed the grant would be subject to monitoring reports and would receive quarterly payments.

**7.a) National Army Museum - Recommended Grant £150,000**

£150,000 towards the provision of disabled access works within 'Building for the Future' capital improvement project.

**7.b) Foundation for Women's Health Research and Development FORWARD - Recommended Grant £90,000**

£90,000 over three years (3 x £30,000) towards a project providing leadership and para-counselling training and peer support for African women living in London affected by FGM.

**7.c) Eaves Housing for Women - Recommended Grant £103,500**

£103,500 over two years (£51,250; £52,250) for the full-time Research and Training Officer post, a contribution to the Research and Development Manager's post and associated project costs.

**7.d) Evelyn Oldfield Unit - Recommended Grant £92,000**

A grant of £92,000 over three years (£31,000; £30,400; £30,600) towards the p/t (17.5 hpw) salary of a Development Worker and running costs of the 'Funding for the Future' project to enable BAMER groups to build capacity; deliver and measure quality programmes; engage in cross-sectoral partnerships; and give BAMER communities a voice.

**7.e) SPICE (London Time Credits) - Recommended Grant £385,200**

A sum of £385,200 over three years (£134,000; £138,400; £112,400) to continue the development of a new model of volunteering in London, charged against the City Bridge Trust Strategic Initiatives allocation for 2013/14.

**7.f) Greening the Economy Conference - Recommended Grant £20,000**

A budget of £20,000 towards the cost of a conference entitled 'Greening the Economy' to be held in May 2014, charged against the City Bridge Trust Strategic Initiatives allocation for 2013/14.

**7.g) Social Finance's Impact Incubator Project - Recommended Grant £24,000**

The first year of Social Finance's Impact Incubator project with a grant of £24,000, charged against the City Bridge Trust Strategic Initiatives allocation for 2013/14.

**7.h) Islington Giving - Recommended Grant £220,000**

A sum of £220,000 over two years (£100,000; £120,000) to support the further development and roll-out of the Islington Giving model, costed against the budget for Strategic Initiatives for 2013/14.

**7.i) London' Funders - Recommended Grant £100,000**

£100,000 over two years (£50,000; £50,000) towards the core costs of London Funders on conditions that a satisfactory revised budget is submitted to take account of the increased activity and related spend to deliver LF's strategic plan.

**7.j) Voluntary Action Westminster - Recommended Grant £94,000**

£94,000 over two years (£46,300; £47,700) towards the salary and support costs of an Organisational Development Officer (2 days pw) and an Information and Communications Officer (2 days pw) to deliver Voluntary Action Westminster's *Just for You* programme, subject to satisfactory monitoring reports.

**8. TO CONSIDER REPORTS OF THE CHIEF GRANTS OFFICER AS FOLLOWS:-**

**8.a) Grants Recommended for Rejection**

The Committee considered a report of the Chief Grants Officer which recommended that 13 grant applications in the Working with Londoners programme be rejected for the reasons identified in the schedule attached to the report.

**RESOLVED:** That, the grant applications detailed in the schedule attached to the report be rejected.

**8.b) Withdrawn and Lapsed Applications**

The Committee received a report of the Chief Grants Officer which provided details of one application which had been withdrawn.

**RESOLVED** – That the report be received.

**8.c) Grants Approved under Delegated Authority**

The Committee received a report of the Chief Grants Officer which advised Members of one grant, totalling £1,500 which had been presented for approval under delegated authority to the Chief Grants Officer.

- **Pan Intercultural Arts** - £1,500 towards the cost of an eco-audit.

**RESOLVED** – That the report be received.

**8.d) Reports on Monitoring Visits**

The Committee received a report of the Chief Grants Officer relative to two visits that had been undertaken.

**RESOLVED** – That the report be received.

**9. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**10. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS TO BE URGENT**

There were no items of urgent business.

**11. EXCLUSION OF THE PUBLIC**

**RESOLVED** – That under Section 100(A) of the Local Government Act 1972, the public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act.

<u>Item No.</u>	<u>Exempt Paragraphs</u>
13	3
15	3

**12. NON-PUBLIC MINUTES**

The non-public minutes of the meeting held on 9 January 2014 were considered.

**13. REVISED MEMBERS' HANDBOOK**

The Committee received the draft revised Members' Handbook.

**14. QUESTIONS ON MATTERS RELATING TO THE WORK OF THE COMMITTEE**

There were no questions.

**15. ANY OTHER BUSINESS THAT THE CHAIRMAN CONSIDERS URGENT AND WHICH THE COMMITTEE AGREE SHOULD BE CONSIDERED WHILST THE PUBLIC ARE EXCLUDED**

There was one item of urgent business raised in respect of the following –

City Bridge Trust annual appointments.

**The meeting ended at 2.55pm**

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Chairman

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